MONTH YEAR - Statistics that matter

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Period Ending DD/MM/YYYY | Financial Commentary DATE FROM - DATE TO

|  |  |  |
| --- | --- | --- |
| C:\Users\barbara\AppData\Local\Microsoft\Windows\INetCache\IE\ZFZZVVYD\members-42919_960_720[1].png Current membership |  | C:\Users\barbara\AppData\Local\Microsoft\Windows\INetCache\IE\NMCC1505\Unbalanced_scales-too-far-right[1].png Bank balances at *DD/MM/YYY* |
| * membership category - count
* membership category - count

Total Uncommitted Reserves $ XX (approx. equal to XX months operating expenses) |  | * Cheque - $X.XX
* Savings - $X.XX

Total cash in the bank - $X.XX |
|  |  |  |
| C:\Users\barbara\AppData\Local\Microsoft\Windows\INetCache\IE\6JLUVOWX\cash1[1].png Income |  | C:\Users\barbara\AppData\Local\Microsoft\Windows\INetCache\IE\NMCC1505\1024px-Dollar_sign_in_circle.svg[1].png Who owes us money? |
| In the last two months we have had income from:* Contracts - NAME - $X.XX

 - NAME - $X.XX* Grants - NAME - $X.XX
* Services provided - DESCRIBE - $X.XX
* Memberships - $X.XX
* Interest - $X.XX

**Total Income** = **$ XXX** |  | * NAME - $X.XX
* NAME - $X.XX
* NAME - $X.XX
* NAME - $X.XX
 |
|  |  |  |
| C:\Users\barbara\AppData\Local\Microsoft\Windows\INetCache\IE\6JLUVOWX\clipart0278[1].jpg Who do we owe money to? |  | C:\Users\barbara\AppData\Local\Microsoft\Windows\INetCache\IE\3PV0S0Q2\saco[1].png Net profit so far this year |
| Accounts payable in MONTH YEAR (GST excl) are **$X.XX** |  | At DAY MONTH YEAR, the net profit for the current financial year *(DAY MONTH YEAR to DAY MONTH YEAR)* was **$XX.XX**  |
|  |  |  |
| C:\Users\barbara\AppData\Local\Microsoft\Windows\INetCache\IE\NMCC1505\Refund-Free-PNG-Image[1].png **Projected income and expenditure**Regular monthly payments (contracted) are $XX.XX (GST excl), totalling $XX.XX for the X remaining months of the financial year. Known project related expenditure for the rest of the financial year is $XX.XX. Income of $XX.XX is expected / No further income is expected. |  |  Staff leave balances* Person 1 xx hours, $ owed if employment ends
* Person 2 xx hours, $ owed if employment ends
 |
|  |  |  |
| C:\Users\barbara\AppData\Local\Microsoft\Windows\INetCache\IE\ZFZZVVYD\glossy_flame[1].png **Project burn**Project name | Project budget | Project spend to date Project name | Project budget | Project spend to date  |  |  **Another topic...** |
|  |  | In the last two months we have had income from:Contracts - Ministry of Health - $X.XX\* - Open Polytech - $X.XXServices - Te Pou - $X.XX **Total Income** = **$ X** |
| C:\Users\barbara\AppData\Local\Microsoft\Windows\INetCache\IE\NMCC1505\budget[1].jpg Budget commentary |
| At DAY MONTH YEAR we are **XX%** through the financial year and **XX%** through our expenses budget. We have received **XX%** of our budgeted income.Contractors:* NAME
* NAME

Wages: We are **XX%** through budgeted wages expense. |